

CITY COUNCIL AGENDA REQUEST FORM

Today's date: 10 / 24 / 17

Date of meeting 11 / 01 / 17

(City Council meetings are held the 1st and 3rd Wednesday of each month.)

Name of Citizen, Organization, Elected Official, or Department Head making request:

Sean Scoggin

Address: 1123 Lake St.

Phone number and email address: 208.255.7548 sscoggin@sandpointidaho.gov

Authorized by: Jennifer Stapleton

name of City official

City official's signature

(Department Heads, City Council members, and the Mayor are City officials.)

Subject: Resolution in Support of Community Development Block Grant Application

Summary of what is being requested: City Administration respectfully requests Council approval to submit a Community Development Block Grant Application for funding a portion of the downtown

revitalization project.

The following information MUST be completed before submitting your request to the City Clerk:

1. Would there be any financial impact to the city? ☒ ☐
Yes or No
If yes, in what way? Funding will be sought in the amount of \$467,450.00 to pay for the lighting
portion of the downtown revitalization project.

2. Name(s) of any individual(s) or group(s) that will be directly affected by this action:

Have they been contacted?
Yes or No

3. Is there a need for a general public information or public involvement plan? **Yes or No**

If yes, please specify and suggest a method to accomplish the plan: ☒ ☐

Public involvement plan has already taken place and is well documented within the Downtown Streets and Design Guide. Public Hearing for project will be held on 11/01/2017

4. Is an enforcement plan needed? **Yes or No** Additional funds needed? **Yes or No**
☐ ☒ ☐ ☒

5. Have all the affected departments been informed about this agenda item? **Yes or No**
☒ ☐

This form must be submitted no later than 6 working days prior to the scheduled meeting. All pertinent paperwork to be distributed to City Council must be attached.

ITEMS WILL NOT BE AGENDIZED WITHOUT THIS FORM

**CITY OF SANDPOINT
AGENDA REPORT**

DATE: October 24, 2017

TO: MAYOR AND CITY COUNCIL

FROM: Grants and Projects Administrator, Sean Scoggin

SUBJECT: Resolution in Support of CDBG Application

DESCRIPTION/BACKGROUND:

For the purpose of funding a portion of the Downtown Revitalization project, the City of Sandpoint Administration department, through the Idaho Department of Commerce, would like to submit an application for Community Development Block Grant (CDBG) funds in the amount of \$467,450.00. These funds would be utilized specifically for funding the purchase, transport and installation of street lights associated with the revitalization project.

The application and administration of the grant funds will be the responsibility of the Grants and Projects Administrator who is a certified CDBG in the State of Idaho.

STAFF RECOMMENDATION:

Approve

ACTION:

Council Approval

WILL THERE BE ANY FINANCIAL IMPACT?

Yes; If CDBG funding is secured it will provide substantial monetary support for the downtown revitalization project.

HAS THIS ITEM BEEN BUDGETED?

Yes

ATTACHMENTS:

Streets Phasing 1 & 2 GIS document
Final Phase 1 & 2 Lighting Cost Estimate

No: 17-
Date: November 1, 2017

RESOLUTION
OF THE CITY COUNCIL
CITY OF SANDPOINT

TITLE: APPROVAL TO APPLY FOR A COMMUNITY DEVELOPMENT BLOCK GRANT FOR DOWNTOWN REVITALIZATION LIGHTING PROJECT

WHEREAS: The Idaho Department of Commerce is offering the opportunity to apply for a Community Development Block Grant (CDBG) in the amount of \$467,450 with no dollar match required from the City;

WHEREAS: City staff recommends and requests that the City apply for this grant, which, if awarded, would be utilized specifically for the purchase, transport and installation of street lights associated with Phase 1 and Phase 2 of the downtown revitalization project; and

WHEREAS: The application and administration of the grant funds will be the responsibility of the Grants and Projects Administrator who has a CDBG certification in the State of Idaho.

THEREFORE, BE IT RESOLVED THAT: City Council supports this grant application and hereby directs City staff to apply for this CDBG grant.

BE IT FURTHER RESOLVED THAT: The Mayor is hereby authorized, on behalf of the City, to sign any and all documents necessary to apply for this funding.

Shelby Rognstad, Mayor

ATTEST:

Maree Peck, City Clerk

City Council Members:

YES

NO

ABSTAIN

ABSENT

1. Eddy
2. Aitken
3. Williamson
4. Camp
5. Ruehle
6. Snedden

City of Sandpoint Downtown Revitalization Project - Phase 1 & 2**Construction Cost Estimate - Street Lighting****Date: October 4, 2017****Prepared By: Century West Engineering Corp.**

ITEM NO.	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 28,000	\$ 28,000
1102.4.1.A.1	STREET LIGHT, TYPE P1 WITHOUT BASE	55	EA	\$ 5,200	\$ 286,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 9,000	\$ 9,000

ESTIMATED SUBTOTAL CONSTRUCTION:	\$ 323,000
CONTINGENCIES 15%:	\$ 48,450
ESTIMATED TOTAL CONSTRUCTION COST:	\$ 371,450
REBID - Phase 1 Lighting:	\$ 20,000
Phase 2 Lighting Design:	\$ 20,000
Phase 1 Construction Management:	\$ 28,000
Phase 2 Construction Management:	\$ 28,000
ESTIMATED TOTAL PROJECT COST:	\$ 467,450

* Unit prices adjusted in consideration of 2 contracts

City of Sandpoint Downtown Revitalization Project - Phase 1

Construction Cost Estimate - Street Lighting

Date: October 4, 2017

Prepared By: Century West Engineering Corp.

ITEM NO.	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 14,000	\$ 14,000
1102.4.1.A.1	STREET LIGHT, TYPE P1 WITHOUT BASE	25	EA	\$ 5,200	\$ 130,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 4,500	\$ 4,500

ESTIMATED SUBTOTAL CONSTRUCTION: \$ 148,500

CONTINGENCIES 15%: \$ 22,275

ESTIMATED TOTAL CONSTRUCTION COST: \$ 170,775

REBID - Phase 1 Lighting: \$ 20,000

Phase 1 Construction Management: \$ 28,000

ESTIMATED TOTAL PROJECT COST: \$ 218,775

City of Sandpoint Downtown Revitalization Project - Phase 1

Construction Cost Estimate - Street Lighting

Date: October 4, 2017

Prepared By: Century West Engineering Corp.

ITEM NO.	BID ITEM DESCRIPTION	EST. QTY	UNITS	UNIT PRICE	ESTIMATED COST
Street Lights Without Bases					
2010.4.1.A.1	MOBILIZATION	1	LS	\$ 14,000	\$ 14,000
1102.4.1.A.1	STREET LIGHT, TYPE PI WITHOUT BASE	30	EA	\$ 5,200	\$ 156,000
1102.4.1.C.1	MISCELLANEOUS ELECTRICAL WORK	1	LS	\$ 4,500	\$ 4,500

ESTIMATED SUBTOTAL CONSTRUCTION: \$ 174,500

CONTINGENCIES 15%: \$ 26,175

ESTIMATED TOTAL CONSTRUCTION COST: \$ 200,675

Phase 2 Lighting Design: \$ 20,000

Phase 1 Construction Management: \$ 28,000

ESTIMATED TOTAL PROJECT COST: \$ 248,675

CITY OF SANDPOINT

DOWNTOWN REVITALIZATION PROJECT

DOWNTOWN STREETS PHASING 1& 2

